

Video Installation Checklist

Site Name: **Acorn School 1**

Contact Name: Brian Beaver

Contact Phone: 870-584-8353

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705848353**
 - ii. IP Address Data:
IP Address Video: **169.254.134.179**
Default Gateway: **169.254.134.177**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Acorn School 1**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Acorn School 2**

Contact Name: Brian Beaver

Contact Phone: 870-584-8353

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705848366**
 - ii. IP Address Data:
IP Address Video: **169.254.134.180**
Default Gateway: **169.254.134.177**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Acorn School 2**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **ADE Main**

Contact Name:

Contact Phone:

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5018035424**
 - ii. IP Address Data:
IP Address Video: **169.254.136.3**
Default Gateway: **169.254.136.1**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **ADE Main**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **ADE Maumelle I**

Contact Name: Belinda Kittrell

Contact Phone: (501) 803-5420

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5018035401**
 - ii. IP Address Data:
IP Address Video: **169.254.135.195**
Default Gateway: **169.254.135.193**
Subnet: **255.255.255.192**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **ADE Maumelle I**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **ADE Maumelle II**

Contact Name: Belinda Kittrell

Contact Phone: (501) 803-5421

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5018035402**
 - ii. IP Address Data:
IP Address Video: **169.254.135.196**
Default Gateway: **169.254.135.193**
Subnet: **255.255.255.192**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **ADE Maumelle II**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **ADE Maumelle III**

Contact Name: Belinda Kittrell

Contact Phone: (501) 803-5422

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5018035403**
 - ii. IP Address Data:
IP Address Video: **169.254.135.197**
Default Gateway: **169.254.135.193**
Subnet: **255.255.255.192**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **ADE Maumelle III**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **ADE Maumelle IV**

Contact Name: Belinda Kittrell

Contact Phone: (501) 803-5423

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5018035404**
 - ii. IP Address Data:
IP Address Video: **169.254.135.198**
Default Gateway: **169.254.135.193**
Subnet: **255.255.255.192**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **ADE Maumelle IV**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **ADE Maumelle V**

Contact Name: Belinda Kittrell

Contact Phone: (501) 803-5424

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5018035405**
 - ii. IP Address Data:
IP Address Video: **169.254.135.200**
Default Gateway: **169.254.135.193**
Subnet: **255.255.255.192**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **ADE Maumelle V**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **ADE Maumelle VI**

Contact Name: Belinda Kittrell

Contact Phone: (501) 803-5425

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5018035406**
 - ii. IP Address Data:
IP Address Video: **169.254.135.201**
Default Gateway: **169.254.135.193**
Subnet: **255.255.255.192**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **ADE Maumelle VI**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **ADE Maumelle VII**

Contact Name: Belinda Kittrell

Contact Phone: (501) 803-5426

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5018035407**
 - ii. IP Address Data:
IP Address Video: **169.254.135.202**
Default Gateway: **169.254.135.193**
Subnet: **255.255.255.192**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **ADE Maumelle VII**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **ADE Maumelle VIII**

Contact Name: Belinda Kittrell

Contact Phone: (501) 803-5427

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5018035408**
 - ii. IP Address Data:
IP Address Video: **169.254.135.203**
Default Gateway: **169.254.135.193**
Subnet: **255.255.255.192**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **ADE Maumelle VIII**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **ADE Maumelle IX**

Contact Name: Belinda Kittrell

Contact Phone: (501) 803-5428

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5018035409**
 - ii. IP Address Data:
IP Address Video: **169.254.135.199**
Default Gateway: **169.254.135.193**
Subnet: **255.255.255.192**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **ADE Maumelle IX**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **ADE Maumelle X**

Contact Name: Belinda Kittrell

Contact Phone: (501) 803-5429

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5018035410**
 - ii. IP Address Data:
IP Address Video: **169.254.135.204**
Default Gateway: **169.254.135.193**
Subnet: **255.255.255.192**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **ADE Maumelle X**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **ADE Maumelle XI**

Contact Name: Belinda Kittrell

Contact Phone: (501) 803-5430

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5018035411**
 - ii. IP Address Data:
IP Address Video: **169.254.135.205**
Default Gateway: **169.254.135.193**
Subnet: **255.255.255.192**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **ADE Maumelle XI**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **ADE Maumelle XII**

Contact Name: Belinda Kittrell

Contact Phone: (501) 803-5431

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5018035412**
 - ii. IP Address Data:
IP Address Video: **169.254.135.206**
Default Gateway: **169.254.135.193**
Subnet: **255.255.255.192**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **ADE Maumelle XII**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **ADE Maumelle XIII**

Contact Name: Belinda Kittrell

Contact Phone: (501) 803-5432

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5018035413**
 - ii. IP Address Data:
IP Address Video: **169.254.135.207**
Default Gateway: **169.254.135.193**
Subnet: **255.255.255.192**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **ADE Maumelle XIII**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **ADE Maumelle XIV**

Contact Name: Belinda Kittrell

Contact Phone: (501) 803-5433

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5018035414**
 - ii. IP Address Data:
IP Address Video: **169.254.135.208**
Default Gateway: **169.254.135.193**
Subnet: **255.255.255.192**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **ADE Maumelle XIV**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **ADE Maumelle XV**

Contact Name: Belinda Kittrell

Contact Phone: (501) 803-5434

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5018035415**
 - ii. IP Address Data:
IP Address Video: **169.254.135.210**
Default Gateway: **169.254.135.193**
Subnet: **255.255.255.192**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **ADE Maumelle XV**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **ADE Maumelle XVI**

Contact Name: Belinda Kittrell

Contact Phone: (501) 803-5435

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5018035416**
 - ii. IP Address Data:
IP Address Video: **169.254.135.211**
Default Gateway: **169.254.135.193**
Subnet: **255.255.255.192**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **ADE Maumelle XVI**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **ADE Maumelle XVII**

Contact Name: Belinda Kittrell

Contact Phone: (501) 803-5436

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5018035417**
 - ii. IP Address Data:
IP Address Video: **169.254.135.212**
Default Gateway: **169.254.135.193**
Subnet: **255.255.255.192**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **ADE Maumelle XVII**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **ADE Maumelle XVIII**

Contact Name: Belinda Kittrell

Contact Phone: (501) 803-5437

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5018035418**
 - ii. IP Address Data:
IP Address Video: **169.254.135.213**
Default Gateway: **169.254.135.193**
Subnet: **255.255.255.192**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **ADE Maumelle XVIII**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **ADE Maumelle XIX**

Contact Name: Belinda Kittrell

Contact Phone: (501) 803-5438

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5018035419**
 - ii. IP Address Data:
IP Address Video: **169.254.135.209**
Default Gateway: **169.254.135.193**
Subnet: **255.255.255.192**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **ADE Maumelle XIX**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **ADE Maumelle XX**

Contact Name: Belinda Kittrell

Contact Phone: (501) 803-5439

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5018035420**
 - ii. IP Address Data:
IP Address Video: **169.254.135.214**
Default Gateway: **169.254.135.193**
Subnet: **255.255.255.192**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **ADE Maumelle XX**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **ADE Maumelle XXI**

Contact Name: Belinda Kittrell

Contact Phone: (501) 803-5440

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5018035421**
 - ii. IP Address Data:
IP Address Video: **169.254.135.215**
Default Gateway: **169.254.135.193**
Subnet: **255.255.255.192**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **ADE Maumelle XXI**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **ADE Maumelle XXII**

Contact Name: Belinda Kittrell

Contact Phone: (501) 803-5441

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5018035422**
 - ii. IP Address Data:
IP Address Video: **169.254.135.216**
Default Gateway: **169.254.135.193**
Subnet: **255.255.255.192**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **ADE Maumelle XXII**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **ADE Maumelle XXIII**

Contact Name: Belinda Kittrell

Contact Phone: (501) 803-5441

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5018035423**
 - ii. IP Address Data:
IP Address Video: **169.254.135.217**
Default Gateway: **169.254.135.193**
Subnet: **255.255.255.192**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **ADE Maumelle XXIII**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Alma High School**

Contact Name: Harvie Nichols

Contact Phone: 479-965-2191

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4799652190**
 - ii. IP Address Data:
IP Address Video: **169.254.5.3**
Default Gateway: **169.254.5.1**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Alma High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Alpena High School**

Contact Name: donnie lee

Contact Phone: 870-743-9100

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707439100**
 - ii. IP Address Data:
IP Address Video: **169.254.131.19**
Default Gateway: **169.254.131.17**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Alpena High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Alzheimer High School**

Contact Name: Napolian Hilson

Contact Phone: 870-766-0001

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707660001**
 - ii. IP Address Data:
IP Address Video: **169.254.192.51**
Default Gateway: **169.254.192.49**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Alzheimer High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Arch Ford Co-op 1**

Contact Name: Phillip Young

Contact Phone: 501-354-2269

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5013542268**
 - ii. IP Address Data:
IP Address Video: **169.254.130.35**
Default Gateway: **169.254.130.33**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Arch Ford Co-op 1**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Arch Ford Co-op 2**

Contact Name: Phillip Young

Contact Phone: 501-354-2269

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5013542269**
 - ii. IP Address Data:
IP Address Video: **169.254.130.36**
Default Gateway: **169.254.130.33**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Arch Ford Co-op 2**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Arkadelphia High School**

Contact Name: Dr. Odas Parsons

Contact Phone: 870-246-7373

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8702467373**
 - ii. IP Address Data:
IP Address Video: **169.254.133.163**
Default Gateway: **169.254.133.161**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Arkadelphia High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Arkansas High School**

Contact Name: Harry Dickens

Contact Phone: 870-772-3371

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707723371**
 - ii. IP Address Data:
IP Address Video: **169.254.129.51**
Default Gateway: **169.254.129.49**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Arkansas High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Arkansas River Co-op 1**

Contact Name: DeArthur Grice

Contact Phone: 870-534-6129

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705346128**
 - ii. IP Address Data:
IP Address Video: **169.254.192.67**
Default Gateway: **169.254.192.65**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Arkansas River Co-op 1**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Arkansas River Co-op 2**

Contact Name: DeArthur Grice

Contact Phone: 870-534-6129

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705346129**
 - ii. IP Address Data:
IP Address Video: **169.254.192.68**
Default Gateway: **169.254.192.65**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Arkansas River Co-op 2**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name:

Contact Name:

Contact Phone:

CODEC Serial Number: _____

- 1** ☐ Router Installed
- 2** ☐ Demark extended to correct location.
- 3** ☐ Data Network up and working
- 4** ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5** ☐ Video Equipment Installed
- 6** ☐ Codec configured
 - i. E164 address: **0**
 - ii. IP Address Data:
IP Address Video:
Default Gateway:
Subnet:
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact:
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7** ☐ Verify Codec attached to Network
- 8** ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9** ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Arkansas School for the Deaf**

Contact Name: Wayne Morrow

Contact Phone: (501) 658-0969

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5016580969**
 - ii. IP Address Data:
IP Address Video: **169.254.132.227**
Default Gateway: **169.254.132.225**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Arkansas School for the Deaf**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Aromel High School**

Contact Name: Mike Hunter

Contact Phone: 870-763-7121

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707637121**
 - ii. IP Address Data:
IP Address Video: **169.254.65.131**
Default Gateway: **169.254.65.129**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Aromel High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Ashdown High School**

Contact Name: Brian Beaver

Contact Phone: 870-584-8353

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705848354**
 - ii. IP Address Data:
IP Address Video: **169.254.134.195**
Default Gateway: **169.254.134.193**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Ashdown High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Augusta High School**

Contact Name: Robert Moore

Contact Phone: (870) 347-2515

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703472515**
 - ii. IP Address Data:
IP Address Video: **169.254.66.115**
Default Gateway: **169.254.66.113**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Augusta High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Barton-Lexa School**

Contact Name: Kenneth Elliot

Contact Phone: 870-572-4725

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705724725**
 - ii. IP Address Data:
IP Address Video: **169.254.66.35**
Default Gateway: **169.254.66.33**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Barton-Lexa School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Batesville-Central Elementary**

Contact Name: Debbie Miller

Contact Phone: 870-793-6831

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707936831**
 - ii. IP Address Data:
IP Address Video: **169.254.66.179**
Default Gateway: **169.254.66.177**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Batesville-Central Elementary**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Batesville-Sulphur Rock**

Contact Name: Jerry D. Rose

Contact Phone: 870-799-3374

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707993374**
 - ii. IP Address Data:
IP Address Video: **169.254.66.195**
Default Gateway: **169.254.66.193**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Batesville-Sulphur Rock**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Bauxite High School**

Contact Name: Charles Wilmoth

Contact Phone: 501-557-5453

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5015575453**
 - ii. IP Address Data:
IP Address Video: **169.254.128.131**
Default Gateway: **169.254.128.129**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Bauxite High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Bay High School**

Contact Name: Chip Layne

Contact Phone: 870-781-3296

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707813296**
 - ii. IP Address Data:
IP Address Video: **169.254.65.115**
Default Gateway: **169.254.65.113**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Bay High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Bearden High School**

Contact Name: Charles Hudson

Contact Phone: 870-687-2236

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8706872236**
 - ii. IP Address Data:
IP Address Video: **169.254.192.23**
Default Gateway: **169.254.192.1**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Bearden High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Beebe Intermediate School**

Contact Name: Dr. Belinda Shook,

Contact Phone: 501-882-5463

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5018825463**
 - ii. IP Address Data:
IP Address Video: **169.254.132.51**
Default Gateway: **169.254.132.49**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Beebe Intermediate School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Bergman School**

Contact Name: donnie lee

Contact Phone: 870-743-9100

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707439101**
 - ii. IP Address Data:
IP Address Video: **169.254.131.35**
Default Gateway: **169.254.131.33**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Bergman School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Berryville High School**

Contact Name: donnie lee

Contact Phone: 870-743-9100

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707439102**
 - ii. IP Address Data:
IP Address Video: **169.254.131.51**
Default Gateway: **169.254.131.49**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Berryville High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Biggers-Reyno High School**

Contact Name: Janice Edington

Contact Phone: 870-769-2480

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707692480**
 - ii. IP Address Data:
IP Address Video: **169.254.135.83**
Default Gateway: **169.254.135.81**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Biggers-Reyno High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Bismarck High School**

Contact Name:

Contact Phone: 501-865-4541

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5018654541**
 - ii. IP Address Data:
IP Address Video: **169.254.133.147**
Default Gateway: **169.254.133.145**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Bismarck High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Black Rock High School**

Contact Name: Steve Morris

Contact Phone: 870-878-6461

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8708786461**
 - ii. IP Address Data:
IP Address Video: **169.254.64.67**
Default Gateway: **169.254.64.65**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Black Rock High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Blevins High School**

Contact Name: Donnie Davis

Contact Phone: 870-874-2801

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8708742801**
 - ii. IP Address Data:
IP Address Video: **169.254.130.163**
Default Gateway: **169.254.130.161**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Blevins High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Booneville High School**

Contact Name: Harvie Nichols

Contact Phone: 479-965-2191

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4799652191**
 - ii. IP Address Data:
IP Address Video: **169.254.135.115**
Default Gateway: **169.254.135.113**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Booneville High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Bradford High School**

Contact Name: Donald Swiney

Contact Phone: 501-344-2707

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5013442707**
 - ii. IP Address Data:
IP Address Video: **169.254.132.115**
Default Gateway: **169.254.132.113**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Bradford High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Bradley School 1**

Contact Name:

Contact Phone:

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8708943313**
 - ii. IP Address Data:
IP Address Video: **169.254.193.131**
Default Gateway: **169.254.193.129**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Bradley School 1**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Bradley School 2**

Contact Name:

Contact Phone:

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8708943314**
 - ii. IP Address Data:
IP Address Video: **169.254.193.132**
Default Gateway: **169.254.193.129**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Bradley School 2**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Brinkley High School**

Contact Name: Leigh Marts

Contact Phone: 870-734-5116

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707345116**
 - ii. IP Address Data:
IP Address Video: **169.254.66.51**
Default Gateway: **169.254.66.49**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Brinkley High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Brookland High School**

Contact Name: Bob Rahrle

Contact Phone: 870-932-2080

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8709322080**
 - ii. IP Address Data:
IP Address Video: **169.254.64.83**
Default Gateway: **169.254.64.81**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Brookland High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Bruno-Pyatt High School**

Contact Name: donnie lee

Contact Phone: 870-743-9100

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707439103**
 - ii. IP Address Data:
IP Address Video: **169.254.131.131**
Default Gateway: **169.254.131.129**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Bruno-Pyatt High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Bryant Schools**

Contact Name: Larry E. Smith

Contact Phone: 501-847-5600

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5018475600**
 - ii. IP Address Data:
IP Address Video: **169.254.133.179**
Default Gateway: **169.254.133.177**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Bryant Schools**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Buffalo Island Central High School**

Contact Name: Lynn Smith

Contact Phone: 870-486-5411

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8704865411**
 - ii. IP Address Data:
IP Address Video: **169.254.64.3**
Default Gateway: **169.254.64.1**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Buffalo Island Central High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Cabot ACE**

Contact Name: Frank A. Holman

Contact Phone: 501-843-3363

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5018433364**
 - ii. IP Address Data:
IP Address Video: **169.254.130.211**
Default Gateway: **169.254.130.209**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Cabot ACE**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Cabot High School**

Contact Name: Frank A. Holman

Contact Phone: 501-843-3363

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5018433363**
 - ii. IP Address Data:
IP Address Video: **169.254.130.212**
Default Gateway: **169.254.130.209**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Cabot High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Caddo Hills High School**

Contact Name: Brian Beaver

Contact Phone: 870-584-8353

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705848355**
 - ii. IP Address Data:
IP Address Video: **169.254.134.19**
Default Gateway: **169.254.134.17**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Caddo Hills High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Calico Rock High School**

Contact Name: Matt Dust

Contact Phone: 870-297-3745

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8702973745**
 - ii. IP Address Data:
IP Address Video: **169.254.129.163**
Default Gateway: **169.254.129.161**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Calico Rock High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Camden Fairview High School**

Contact Name: Robert Davis

Contact Phone: 870-836-4193

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8708364193**
 - ii. IP Address Data:
IP Address Video: **169.254.193.3**
Default Gateway: **169.254.193.1**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Camden Fairview High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Carlisle High School**

Contact Name: Nancy Chuddy

Contact Phone: 870-552-3032

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705523032**
 - ii. IP Address Data:
IP Address Video: **169.254.132.67**
Default Gateway: **169.254.132.65**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Carlisle High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Cave City School District**

Contact Name: Julie Johnson

Contact Phone: 870-238-5391

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8702385391**
 - ii. IP Address Data:
IP Address Video: **169.254.64.179**
Default Gateway: **169.254.64.177**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Cave City School District**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Cave City-Evening Shade Campus**

Contact Name: Julie Johnson

Contact Phone: 870-283-5391

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8702835391**
 - ii. IP Address Data:
IP Address Video: **169.254.129.195**
Default Gateway: **169.254.129.193**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Cave City-Evening Shade Campus**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Cedar Ridge-Cord-Charlotte Elem.**

Contact Name: David Ward

Contact Phone: 870-799-8691

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707998691**
 - ii. IP Address Data:
IP Address Video: **169.254.65.67**
Default Gateway: **169.254.65.65**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Cedar Ridge-Cord-Charlotte Elem.**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Cedar Ridge-Newark High School**

Contact Name: Rhonda Dickey

Contact Phone: 870-799-8691

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707998692**
 - ii. IP Address Data:
IP Address Video: **169.254.64.243**
Default Gateway: **169.254.64.241**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Cedar Ridge-Newark High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Center Point High School (Amity)**

Contact Name:

Contact Phone:

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703425377**
 - ii. IP Address Data:
IP Address Video: **169.254.136.19**
Default Gateway: **169.254.136.17**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Center Point High School (Amity)**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Charleston School**

Contact Name: Harvie Nichols

Contact Phone: 479-965-2191

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4799652192**
 - ii. IP Address Data:
IP Address Video: **169.254.6.83**
Default Gateway: **169.254.6.81**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Charleston School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Clarendon High School**

Contact Name: Ben Martin

Contact Phone: 870-747-3326

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707473326**
 - ii. IP Address Data:
IP Address Video: **169.254.135.35**
Default Gateway: **169.254.135.33**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Clarendon High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Clarksville High School**

Contact Name: Harvie Nichols

Contact Phone: 479-965-2191

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4799652193**
 - ii. IP Address Data:
IP Address Video: **169.254.6.99**
Default Gateway: **169.254.6.97**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Clarksville High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Cleveland County School**

Contact Name: Tracie Jones

Contact Phone: 870-367-6848

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703676849**
 - ii. IP Address Data:
IP Address Video: **169.254.193.243**
Default Gateway: **169.254.193.241**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Cleveland County School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Concord High School**

Contact Name: Daniel Comstock

Contact Phone: 870-668-3522

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8706683522**
 - ii. IP Address Data:
IP Address Video: **169.254.64.195**
Default Gateway: **169.254.64.193**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Concord High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Concord-Wilburn Campus**

Contact Name: Daniel Comstock

Contact Phone: 870-666-3522

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8706663523**
 - ii. IP Address Data:
IP Address Video: **169.254.128.243**
Default Gateway: **169.254.128.241**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Concord-Wilburn Campus**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Conway High School**

Contact Name: Phyllis Simon

Contact Phone: (501) 450-4800

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5014504800**
 - ii. IP Address Data:
IP Address Video: **169.254.132.35**
Default Gateway: **169.254.132.33**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Conway High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Corning High School**

Contact Name: Annie Morrow

Contact Phone: 870-857-3041

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8708573041**
 - ii. IP Address Data:
IP Address Video: **169.254.66.23**
Default Gateway: **169.254.66.1**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Corning High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Cotter School**

Contact Name: donnie lee

Contact Phone: 870-743-9100

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707439104**
 - ii. IP Address Data:
IP Address Video: **169.254.132.19**
Default Gateway: **169.254.132.17**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Cotter School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **County Line High School**

Contact Name: Harvie Nichols

Contact Phone: 479-965-2191

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4799652194**
 - ii. IP Address Data:
IP Address Video: **169.254.6.115**
Default Gateway: **169.254.6.113**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **County Line High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Cross County High School 1**

Contact Name: Peggy Burnett

Contact Phone: 870-558-3337

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705583337**
 - ii. IP Address Data:
IP Address Video: **169.254.65.147**
Default Gateway: **169.254.65.145**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Cross County High School 1**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Cross County High School 2**

Contact Name: Peggy Burnett

Contact Phone: 870-558-3337

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705583335**
 - ii. IP Address Data:
IP Address Video: **169.254.65.148**
Default Gateway: **169.254.65.145**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Cross County High School 2**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Cross County High School 3**

Contact Name: Peggy Burnett

Contact Phone: 870-558-3337

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705583336**
 - ii. IP Address Data:
IP Address Video: **169.254.65.149**
Default Gateway: **169.254.65.145**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Cross County High School 3**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Crossett High School**

Contact Name: Tracie Jones

Contact Phone: 870-367-6848

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703676850**
 - ii. IP Address Data:
IP Address Video: **169.254.192.227**
Default Gateway: **169.254.192.225**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Crossett High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Crowley's Ridge Co-op 1**

Contact Name: Leon Brown

Contact Phone: 870-578-5426

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705785426**
 - ii. IP Address Data:
IP Address Video: **169.254.64.211**
Default Gateway: **169.254.64.209**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Crowley's Ridge Co-op 1**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Crowley's Ridge Co-op 2**

Contact Name: Leon Brown

Contact Phone: 870-578-5426

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705785425**
 - ii. IP Address Data:
IP Address Video: **169.254.64.212**
Default Gateway: **169.254.64.209**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Crowley's Ridge Co-op 2**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Cushman School**

Contact Name: Gary Anderson

Contact Phone: 870-793-6321

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707936321**
 - ii. IP Address Data:
IP Address Video: **169.254.65.19**
Default Gateway: **169.254.65.17**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Cushman School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Cutter-Morning Star High School**

Contact Name: James Mosley

Contact Phone: 501-262-1220

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5012621220**
 - ii. IP Address Data:
IP Address Video: **169.254.128.147**
Default Gateway: **169.254.128.145**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Cutter-Morning Star High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Danville Public School**

Contact Name: Mickey Billingsley

Contact Phone: 479-495-4800

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4794954800**
 - ii. IP Address Data:
IP Address Video:
Default Gateway:
Subnet:
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Danville Public School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Dawson Co-op 1**

Contact Name: Sandra Hardage

Contact Phone: 870-246-3077

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8702463078**
 - ii. IP Address Data:
IP Address Video: **169.254.130.51**
Default Gateway: **169.254.130.49**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Dawson Co-op 1**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Dawson Co-op 2**

Contact Name: Sandra Hardage

Contact Phone: 870-246-3077

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8702463077**
 - ii. IP Address Data:
IP Address Video: **169.254.130.52**
Default Gateway: **169.254.130.49**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Dawson Co-op 2**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Dawson Co-op 3**

Contact Name: Sandra Hardage

Contact Phone: 870-246-3077

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8702463076**
 - ii. IP Address Data:
IP Address Video: **169.254.130.53**
Default Gateway: **169.254.130.49**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Dawson Co-op 3**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Decatur High School**

Contact Name: Missy Erks

Contact Phone: 479-752-3986

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4797523986**
 - ii. IP Address Data:
IP Address Video: **169.254.5.163**
Default Gateway: **169.254.5.161**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Decatur High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Deer High School**

Contact Name: donnie lee

Contact Phone: 870-743-9100

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707439105**
 - ii. IP Address Data:
IP Address Video: **169.254.130.243**
Default Gateway: **169.254.130.241**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Deer High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Delight High School**

Contact Name:

Contact Phone:

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703792214**
 - ii. IP Address Data:
IP Address Video: **169.254.136.35**
Default Gateway: **169.254.136.33**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Delight High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Delta Special School District**

Contact Name: Debbie Minchew (McGehee)

Contact Phone: (870) 222-3670

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8702223671**
 - ii. IP Address Data:
IP Address Video: **169.254.194.19**
Default Gateway: **169.254.194.17**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Delta Special School District**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **DeQueen High School**

Contact Name: Brian Beaver

Contact Phone: 870-584-8353

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705848356**
 - ii. IP Address Data:
IP Address Video: **169.254.134.35**
Default Gateway: **169.254.134.33**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **DeQueen High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **DeQueen Mena Co-op 1**

Contact Name: Brian Beaver

Contact Phone: 870-584-8353

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705848357**
 - ii. IP Address Data:
IP Address Video: **169.254.129.83**
Default Gateway: **169.254.129.81**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **DeQueen Mena Co-op 1**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **DeQueen Mena Co-op 2**

Contact Name: Brian Beaver

Contact Phone: 870-584-8353

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705848367**
 - ii. IP Address Data:
IP Address Video: **169.254.129.84**
Default Gateway: **169.254.129.81**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **DeQueen Mena Co-op 2**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Dermott High School**

Contact Name: Tracie Jones

Contact Phone: 870-367-6848

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703676851**
 - ii. IP Address Data:
IP Address Video: **169.254.193.19**
Default Gateway: **169.254.193.17**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Dermott High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Dermott High School**

Contact Name: Tracie Jones

Contact Phone: 870-367-6848

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703676852**
 - ii. IP Address Data:
IP Address Video: **169.254.193.20**
Default Gateway: **169.254.193.17**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Dermott High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **DeWitt High School**

Contact Name: Bill Shelly

Contact Phone: 870-873-4326

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8708734326**
 - ii. IP Address Data:
IP Address Video: **169.254.133.99**
Default Gateway: **169.254.133.97**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **DeWitt High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Dierks New High School**

Contact Name: Brian Beaver

Contact Phone: 870-584-8353

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705848358**
 - ii. IP Address Data:
IP Address Video: **169.254.134.51**
Default Gateway: **169.254.134.49**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Dierks New High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Dollarway High School**

Contact Name: Donna Hobbs (Ronald Laurant in August)

Contact Phone: (870) 575-0711

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705750711**
 - ii. IP Address Data:
IP Address Video: **169.254.194.35**
Default Gateway: **169.254.194.33**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Dollarway High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Dollarway Jr. High School**

Contact Name: Donna Hobbs (Ronald Laurant in August)

Contact Phone: (870) 575-0711

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705750710**
 - ii. IP Address Data:
IP Address Video: **169.254.194.51**
Default Gateway: **169.254.194.49**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Dollarway Jr. High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Drew Central High School**

Contact Name: Tracie Jones

Contact Phone: 870-367-6848

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703676076**
 - ii. IP Address Data:
IP Address Video: **169.254.193.163**
Default Gateway: **169.254.193.161**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Drew Central High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Dumas High School**

Contact Name: Tracie Jones

Contact Phone: 870-367-6848

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703676852**
 - ii. IP Address Data:
IP Address Video: **169.254.193.147**
Default Gateway: **169.254.193.145**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Dumas High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Earle Elementary School**

Contact Name:

Contact Phone: Phone: (870) 792-8716

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707928713**
 - ii. IP Address Data:
IP Address Video: **169.254.65.179**
Default Gateway: **169.254.65.177**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Earle Elementary School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Earle High School 1**

Contact Name:

Contact Phone: Phone: (870) 792-8716

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707928716**
 - ii. IP Address Data:
IP Address Video: **169.254.65.180**
Default Gateway: **169.254.65.177**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Earle High School 1**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Earle High School 2**

Contact Name:

Contact Phone: Phone: (870) 792-8716

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707928715**
 - ii. IP Address Data:
IP Address Video: **169.254.65.181**
Default Gateway: **169.254.65.177**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Earle High School 2**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Earle Middle School**

Contact Name:

Contact Phone: Phone: (870) 792-8716

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707928714**
 - ii. IP Address Data:
IP Address Video: **169.254.65.182**
Default Gateway: **169.254.65.177**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Earle Middle School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **East Poinsett Cty Sch. Dist**

Contact Name: Mickey Pierce

Contact Phone: 870-475-2472

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8704752472**
 - ii. IP Address Data:
IP Address Video: **169.254.64.51**
Default Gateway: **169.254.64.49**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **East Poinsett Cty Sch. Dist**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: ***El Dorado High School***

Contact Name:

Contact Phone:

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8708645100**
 - ii. IP Address Data:
IP Address Video: **169.254.194.67**
Default Gateway: **169.254.194.65**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: ***El Dorado High School***
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Elaine High School 1**

Contact Name: Charles D. Gunn

Contact Phone: 870-827-3418

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8708273418**
 - ii. IP Address Data:
IP Address Video: **169.254.135.19**
Default Gateway: **169.254.135.17**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Elaine High School 1**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Elaine High School 2**

Contact Name: Charles D. Gunn

Contact Phone: 870-827-3418

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8708273419**
 - ii. IP Address Data:
IP Address Video: **169.254.135.20**
Default Gateway: **169.254.135.17**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Elaine High School 2**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Elkins High School**

Contact Name: Carol Guist

Contact Phone: 479-643-3635

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4796433635**
 - ii. IP Address Data:
IP Address Video: **169.254.5.19**
Default Gateway: **169.254.5.17**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Elkins High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Emerson School**

Contact Name: Gary Hines

Contact Phone: 870-547-2218

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705472218**
 - ii. IP Address Data:
IP Address Video: **169.254.193.115**
Default Gateway: **169.254.193.113**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Emerson School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Emmet High School**

Contact Name: Donnie Davis

Contact Phone: 870-874-2801

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8708742802**
 - ii. IP Address Data:
IP Address Video: **169.254.129.147**
Default Gateway: **169.254.129.145**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Emmet High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **England High School**

Contact Name: Melinda Oyler

Contact Phone: 501-842-9606

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5018429606**
 - ii. IP Address Data:
IP Address Video: **169.254.128.19**
Default Gateway: **169.254.128.17**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **England High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Eudora High School 1**

Contact Name: Tracie Jones

Contact Phone: 870-367-6848

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703676853**
 - ii. IP Address Data:
IP Address Video: **169.254.192.35**
Default Gateway: **169.254.192.33**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Eudora High School 1**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Eudora High School 2**

Contact Name: Tracie Jones

Contact Phone: 870-367-6848

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703676862**
 - ii. IP Address Data:
IP Address Video: **169.254.192.36**
Default Gateway: **169.254.192.33**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Eudora High School 2**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Eureka Springs High School**

Contact Name: donnie lee

Contact Phone: 870-743-9100

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707439106**
 - ii. IP Address Data:
IP Address Video: **169.254.5.195**
Default Gateway: **169.254.5.193**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Eureka Springs High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Farmington High School**

Contact Name: Jodi Hendricks

Contact Phone: 479-266-1869

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4792661869**
 - ii. IP Address Data:
IP Address Video: **169.254.5.211**
Default Gateway: **169.254.5.209**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Farmington High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Fayetteville**

Contact Name: Susan Cromwell

Contact Phone: 479-973-8659

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4799738659**
 - ii. IP Address Data:
IP Address Video:
Default Gateway:
Subnet:
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Fayetteville**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Fayetteville west campus**

Contact Name: Susan Cromwell

Contact Phone: 479-973-8659

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4799738658**
 - ii. IP Address Data:
IP Address Video:
Default Gateway:
Subnet:
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Fayetteville west campus**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Flippin High School**

Contact Name: donnie lee

Contact Phone: 870-743-9100

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707439107**
 - ii. IP Address Data:
IP Address Video: **169.254.131.147**
Default Gateway: **169.254.131.145**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Flippin High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Foreman High School**

Contact Name: Brian Beaver

Contact Phone: 870-584-8353

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705848359**
 - ii. IP Address Data:
IP Address Video: **169.254.134.243**
Default Gateway: **169.254.134.241**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Foreman High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Forrest City High School**

Contact Name:

Contact Phone:

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8706331464**
 - ii. IP Address Data:
IP Address Video: **169.254.66.67**
Default Gateway: **169.254.66.65**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Forrest City High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Fouke Middle School**

Contact Name: Paulette Smith

Contact Phone: 870-653-4311

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8706534311**
 - ii. IP Address Data:
IP Address Video: **169.254.129.23**
Default Gateway: **169.254.129.1**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Fouke Middle School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Fountain Lake High School**

Contact Name: Stephen Campbell

Contact Phone: 501-623-5101

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5016235101**
 - ii. IP Address Data:
IP Address Video: **169.254.133.211**
Default Gateway: **169.254.133.209**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Fountain Lake High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Fourche Valley High School**

Contact Name:

Contact Phone:

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4792996220**
 - ii. IP Address Data:
IP Address Video: **169.254.136.51**
Default Gateway: **169.254.136.49**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Fourche Valley High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Genoa High School**

Contact Name: Bobby Hart

Contact Phone: 870-653-2272

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8706532272**
 - ii. IP Address Data:
IP Address Video: **169.254.129.19**
Default Gateway: **169.254.129.17**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Genoa High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Gentry High School**

Contact Name: Randy Barrett

Contact Phone: 479-736-2253

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4797362253**
 - ii. IP Address Data:
IP Address Video:
Default Gateway:
Subnet:
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Gentry High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Gillett High School**

Contact Name:

Contact Phone:

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705482316**
 - ii. IP Address Data:
IP Address Video: **169.254.194.83**
Default Gateway: **169.254.194.81**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Gillett High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Gosnell High School**

Contact Name: J. Kevin Evans

Contact Phone: 870-532-4017

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705324017**
 - ii. IP Address Data:
IP Address Video: **169.254.64.99**
Default Gateway: **169.254.64.97**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Gosnell High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name:

Contact Name:

Contact Phone:

CODEC Serial Number: _____

- 1** ☐ Router Installed
- 2** ☐ Demark extended to correct location.
- 3** ☐ Data Network up and working
- 4** ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5** ☐ Video Equipment Installed
- 6** ☐ Codec configured
 - i. E164 address: **0**
 - ii. IP Address Data:
IP Address Video:
Default Gateway:
Subnet:
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact:
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7** ☐ Verify Codec attached to Network
- 8** ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9** ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Great Rivers- Helena Instr**

Contact Name: Tim Vent

Contact Phone: 870-338-6461

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703386461**
 - ii. IP Address Data:
IP Address Video: **169.254.64.227**
Default Gateway: **169.254.64.225**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Great Rivers- Helena Instr**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Great Rivers-Helena Admin**

Contact Name: Tim Vent

Contact Phone: 870-338-6461

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703386462**
 - ii. IP Address Data:
IP Address Video: **169.254.64.228**
Default Gateway: **169.254.64.225**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Great Rivers-Helena Admin**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Green Forest School**

Contact Name: donnie lee

Contact Phone: 870-743-9100

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707439098**
 - ii. IP Address Data:
IP Address Video: **169.254.131.67**
Default Gateway: **169.254.131.65**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Green Forest School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Winslow (Greenland)**

Contact Name: Rick Gales

Contact Phone: 479-521-2366

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4795212366**
 - ii. IP Address Data:
IP Address Video: **169.254.6.51**
Default Gateway: **169.254.6.49**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Winslow (Greenland)**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Greenwood High School**

Contact Name: Harvie Nichols

Contact Phone: 479-965-2191

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4799652195**
 - ii. IP Address Data:
IP Address Video: **169.254.6.131**
Default Gateway: **169.254.6.129**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Greenwood High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Gurdon High School**

Contact Name: Charles Failla

Contact Phone: 870-353-5126

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703535126**
 - ii. IP Address Data:
IP Address Video: **169.254.133.227**
Default Gateway: **169.254.133.225**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Gurdon High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Guy- Perkins**

Contact Name: Kerry Saylor

Contact Phone: 501-679-3507

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5016793507**
 - ii. IP Address Data:
IP Address Video: **169.254.66.243**
Default Gateway: **169.254.66.241**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Guy- Perkins**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Hackett High School**

Contact Name: Harvie Nichols

Contact Phone: 479-965-2191

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4799652196**
 - ii. IP Address Data:
IP Address Video: **169.254.6.147**
Default Gateway: **169.254.6.145**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Hackett High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Hamburg High School Media Ctr 1**

Contact Name: Tracie Jones

Contact Phone: 870-367-6848

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703676854**
 - ii. IP Address Data:
IP Address Video: **169.254.192.131**
Default Gateway: **169.254.192.129**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Hamburg High School Media Ctr 1**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Hamburg High School Media Ctr 2**

Contact Name: Tracie Jones

Contact Phone: 870-367-6848

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703676863**
 - ii. IP Address Data:
IP Address Video: **169.254.192.132**
Default Gateway: **169.254.192.129**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Hamburg High School Media Ctr 2**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Hampton High School**

Contact Name: Vickie Newton

Contact Phone: 870-798-2406

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707982406**
 - ii. IP Address Data:
IP Address Video: **169.254.193.99**
Default Gateway: **169.254.193.97**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Hampton High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Harmony Grove High School**

Contact Name: Jerry Moore

Contact Phone:

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705740867**
 - ii. IP Address Data:
IP Address Video: **169.254.193.35**
Default Gateway: **169.254.193.33**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Harmony Grove High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Harrisburg High School**

Contact Name: Doug Worley

Contact Phone: 870-578-2416

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705782416**
 - ii. IP Address Data:
IP Address Video: **169.254.65.163**
Default Gateway: **169.254.65.161**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Harrisburg High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Harrison High School**

Contact Name: donnie lee

Contact Phone: 870-743-9100

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707439099**
 - ii. IP Address Data:
IP Address Video: **169.254.131.83**
Default Gateway: **169.254.131.81**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Harrison High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Hartford School District**

Contact Name: Harvie Nichols

Contact Phone: 479-965-2191

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4799652197**
 - ii. IP Address Data:
IP Address Video: **169.254.5.227**
Default Gateway: **169.254.5.225**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Hartford School District**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Hazen High School**

Contact Name:

Contact Phone: 870-255-4546

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8702554546**
 - ii. IP Address Data:
IP Address Video: **169.254.128.35**
Default Gateway: **169.254.128.33**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Hazen High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Heber Springs Schools**

Contact Name: Phil Grace

Contact Phone: 501-362-2451 ext. 282

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5013622451**
 - ii. IP Address Data:
IP Address Video: **169.254.133.19**
Default Gateway: **169.254.133.17**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Heber Springs Schools**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Hector High School**

Contact Name: Wade Bonds

Contact Phone: 479-284-5709

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4792845709**
 - ii. IP Address Data:
IP Address Video: **169.254.132.99**
Default Gateway: **169.254.132.97**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Hector High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Helena-West Helena Dist. 1**

Contact Name: Jeff Vent

Contact Phone: 870-338-4225

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703384225**
 - ii. IP Address Data:
IP Address Video: **169.254.66.83**
Default Gateway: **169.254.66.81**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Helena-West Helena Dist. 1**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Helena-West Helena Dist. 2**

Contact Name: Jeff Vent

Contact Phone: 870-338-4225

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703384226**
 - ii. IP Address Data:
IP Address Video: **169.254.66.84**
Default Gateway: **169.254.66.81**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Helena-West Helena Dist. 2**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Hermitage High School**

Contact Name: Tracie Jones

Contact Phone: 870-367-6848

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703676855**
 - ii. IP Address Data:
IP Address Video: **169.254.192.163**
Default Gateway: **169.254.192.161**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Hermitage High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Highland High School**

Contact Name: Annette Scribner

Contact Phone: 870-856-3273

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8708563273**
 - ii. IP Address Data:
IP Address Video: **169.254.132.131**
Default Gateway: **169.254.132.129**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Highland High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Holly Grove High School**

Contact Name: Ben M. Martin

Contact Phone: 870-747-3321

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707473321**
 - ii. IP Address Data:
IP Address Video: **169.254.135.51**
Default Gateway: **169.254.135.49**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Holly Grove High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Hope High School**

Contact Name: Kenneth Muldrew

Contact Phone: 870-777-2251

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707772251**
 - ii. IP Address Data:
IP Address Video: **169.254.130.67**
Default Gateway: **169.254.130.65**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Hope High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Hope-Garland Alternative School**

Contact Name: Jeff Madlock

Contact Phone: 870 722 2700

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707222700**
 - ii. IP Address Data:
IP Address Video: **169.254.129.67**
Default Gateway: **169.254.129.65**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Hope-Garland Alternative School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Horatio High School 1**

Contact Name: Brian Beaver

Contact Phone: 870-584-8353

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705848360**
 - ii. IP Address Data:
IP Address Video: **169.254.134.67**
Default Gateway: **169.254.134.65**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Horatio High School 1**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Horatio High School 2**

Contact Name: Brian Beaver

Contact Phone: 870-584-8353

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705848368**
 - ii. IP Address Data:
IP Address Video: **169.254.134.68**
Default Gateway: **169.254.134.65**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Horatio High School 2**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Hot Springs Administration**

Contact Name: Don Benton

Contact Phone: 501-624-3372

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5016243372**
 - ii. IP Address Data:
IP Address Video: **169.254.133.243**
Default Gateway: **169.254.133.241**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Hot Springs Administration**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Hughes High School 1**

Contact Name: Jack Jones

Contact Phone: 870-339-3067

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703393067**
 - ii. IP Address Data:
IP Address Video: **169.254.66.99**
Default Gateway: **169.254.66.97**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Hughes High School 1**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Hughes High School 2**

Contact Name: Jack Jones

Contact Phone: 870-339-3067

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703393068**
 - ii. IP Address Data:
IP Address Video: **169.254.66.100**
Default Gateway: **169.254.66.97**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Hughes High School 2**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Humphrey School Dist. Ofc.**

Contact Name: Bill Shelly

Contact Phone: 870-873-4326

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8708734327**
 - ii. IP Address Data:
IP Address Video: **169.254.129.179**
Default Gateway: **169.254.129.177**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Humphrey School Dist. Ofc.**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Huntsville Sch. Dis. Ofc. 2**

Contact Name: Debbie Holt

Contact Phone: 479-738-2011

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4797382012**
 - ii. IP Address Data:
IP Address Video: **169.254.5.148**
Default Gateway: **169.254.5.145**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Huntsville Sch. Dis. Ofc. 2**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Huntsville Sch. Dis. Ofc.1**

Contact Name: Debbie Holt

Contact Phone: 479-738-2011

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4797382011**
 - ii. IP Address Data:
IP Address Video: **169.254.5.147**
Default Gateway: **169.254.5.145**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Huntsville Sch. Dis. Ofc.1**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Izard County High School**

Contact Name: Fred Walker

Contact Phone: 870-258-7700

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8702587700**
 - ii. IP Address Data:
IP Address Video: **169.254.129.211**
Default Gateway: **169.254.129.209**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Izard County High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Jasper School**

Contact Name: donnie lee

Contact Phone: 870-743-9100

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707439108**
 - ii. IP Address Data:
IP Address Video: **169.254.129.35**
Default Gateway: **169.254.129.33**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Jasper School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Jessieville High School**

Contact Name: Karen Richardson

Contact Phone: 501-984-5624

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5019845624**
 - ii. IP Address Data:
IP Address Video: **169.254.128.163**
Default Gateway: **169.254.128.161**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Jessieville High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Jonesboro High School**

Contact Name: Dr. Jane Jamison

Contact Phone: 870-933-5800

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8709335800**
 - ii. IP Address Data:
IP Address Video: **169.254.65.195**
Default Gateway: **169.254.65.193**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Jonesboro High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Junction City School**

Contact Name: James Brown

Contact Phone: 870-924-4575

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8709244575**
 - ii. IP Address Data:
IP Address Video: **169.254.192.243**
Default Gateway: **169.254.192.241**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Junction City School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Kingston High School**

Contact Name: donnie lee

Contact Phone: 870-743-9100

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707439109**
 - ii. IP Address Data:
IP Address Video: **169.254.5.51**
Default Gateway: **169.254.5.49**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Kingston High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Kirby Schools**

Contact Name: Randy Stewart

Contact Phone: 870-398-4212

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703984212**
 - ii. IP Address Data:
IP Address Video: **169.254.67.3**
Default Gateway: **169.254.67.1**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Kirby Schools**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Lafayette County 1**

Contact Name: Debbie Wood

Contact Phone: 870-533-4464

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705334464**
 - ii. IP Address Data:
IP Address Video: **169.254.192.83**
Default Gateway: **169.254.192.81**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Lafayette County 1**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Lafayette County 2**

Contact Name: Debbie Wood

Contact Phone: 870-533-4464

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705334465**
 - ii. IP Address Data:
IP Address Video: **169.254.192.84**
Default Gateway: **169.254.192.81**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Lafayette County 2**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Lake Hamilton High School**

Contact Name: Chris Mahoney

Contact Phone: 501-760-6800

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5017606800**
 - ii. IP Address Data:
IP Address Video: **169.254.134.3**
Default Gateway: **169.254.134.1**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Lake Hamilton High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Lakeside High School 1**

Contact Name: Tracie Jones

Contact Phone: 870-367-6848

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703676856**
 - ii. IP Address Data:
IP Address Video: **169.254.193.179**
Default Gateway: **169.254.193.177**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Lakeside High School 1**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Lakeside High School 2**

Contact Name: Tracie Jones

Contact Phone: 870-367-6848

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703676864**
 - ii. IP Address Data:
IP Address Video: **169.254.193.180**
Default Gateway: **169.254.193.177**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Lakeside High School 2**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Lakeside High School-Hot Springs**

Contact Name: Melinda Dodd

Contact Phone: 501-262-1880

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5012621880**
 - ii. IP Address Data:
IP Address Video: **169.254.130.227**
Default Gateway: **169.254.130.225**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Lakeside High School-Hot Springs**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Larmar Technical Center**

Contact Name: Harvie Nichols

Contact Phone: 479-965-2191

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4799652198**
 - ii. IP Address Data:
IP Address Video: **169.254.135.131**
Default Gateway: **169.254.135.129**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Larmar Technical Center**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Lavaca High School**

Contact Name: Harvie Nichols

Contact Phone: 479-965-2191

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4799652199**
 - ii. IP Address Data:
IP Address Video: **169.254.5.35**
Default Gateway: **169.254.5.33**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Lavaca High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Lead Hill High School**

Contact Name: donnie lee

Contact Phone: 870-743-9100

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707439110**
 - ii. IP Address Data:
IP Address Video: **169.254.131.163**
Default Gateway: **169.254.131.161**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Lead Hill High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Lee County High School**

Contact Name: Willie Marshall

Contact Phone: 870-295-7158

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8702957158**
 - ii. IP Address Data:
IP Address Video: **169.254.66.115**
Default Gateway: **169.254.66.113**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Lee County High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Leslie High School**

Contact Name: donnie lee

Contact Phone: 870-743-9100

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707439111**
 - ii. IP Address Data:
IP Address Video: **169.254.133.131**
Default Gateway: **169.254.133.129**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Leslie High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Lincoln High School 1**

Contact Name: James Gregory

Contact Phone: 479-824-3010

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4798243010**
 - ii. IP Address Data:
IP Address Video: **169.254.5.67**
Default Gateway: **169.254.5.65**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Lincoln High School 1**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Lincoln High School 2**

Contact Name: James Gregory

Contact Phone: 479-824-3010

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4798243011**
 - ii. IP Address Data:
IP Address Video: **169.254.5.68**
Default Gateway: **169.254.5.65**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Lincoln High School 2**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Lockesburg High School**

Contact Name: Brian Beaver

Contact Phone: 870-584-8353

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705848349**
 - ii. IP Address Data:
IP Address Video: **169.254.134.83**
Default Gateway: **169.254.134.81**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Lockesburg High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Lonoke High School**

Contact Name: Dr. John Tackett

Contact Phone: 501-676-2042

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5016762042**
 - ii. IP Address Data:
IP Address Video: **169.254.128.179**
Default Gateway: **169.254.128.177**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Lonoke High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Magazine High School**

Contact Name: Harvie Nichols

Contact Phone: 479-965-2191

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4799652200**
 - ii. IP Address Data:
IP Address Video: **169.254.128.51**
Default Gateway: **169.254.128.49**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Magazine High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Magnet Cove High School**

Contact Name: Gail B. McClure

Contact Phone: 501-332-5466

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5013325466**
 - ii. IP Address Data:
IP Address Video: **169.254.128.195**
Default Gateway: **169.254.128.193**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Magnet Cove High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Malvern High School**

Contact Name:

Contact Phone: Phone: (501) 332-6905

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5013326905**
 - ii. IP Address Data:
IP Address Video:
Default Gateway:
Subnet:
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Malvern High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Mammoth Spring School**

Contact Name: Joy Underwood

Contact Phone: 870-625-7212

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8706257212**
 - ii. IP Address Data:
IP Address Video: **169.254.64.131**
Default Gateway: **169.254.64.129**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Mammoth Spring School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Manila High School**

Contact Name: Pamela Castor

Contact Phone: 870-561-4419

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705614419**
 - ii. IP Address Data:
IP Address Video: **169.254.64.19**
Default Gateway: **169.254.64.17**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Manila High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Mansfield High School**

Contact Name: Harvie Nichols

Contact Phone: 479-965-2191

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4799652201**
 - ii. IP Address Data:
IP Address Video: **169.254.6.163**
Default Gateway: **169.254.6.161**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Mansfield High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Marshall High School**

Contact Name: donnie lee

Contact Phone: 870-743-9100

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707439120**
 - ii. IP Address Data:
IP Address Video: **169.254.131.99**
Default Gateway: **169.254.131.97**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Marshall High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name:

Contact Name:

Contact Phone:

CODEC Serial Number: _____

- 1** ☐ Router Installed
- 2** ☐ Demark extended to correct location.
- 3** ☐ Data Network up and working
- 4** ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5** ☐ Video Equipment Installed
- 6** ☐ Codec configured
 - i. E164 address: **0**
 - ii. IP Address Data:
IP Address Video:
Default Gateway:
Subnet:
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact:
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7** ☐ Verify Codec attached to Network
- 8** ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9** ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Marvell High School**

Contact Name: James L. Allen

Contact Phone: 870-829-2594

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8708292594**
 - ii. IP Address Data:
IP Address Video: **169.254.66.19**
Default Gateway: **169.254.66.17**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Marvell High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **McCellan Magnet LRSD**

Contact Name: Lucy Neal

Contact Phone: 501-447-1303

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5014471303**
 - ii. IP Address Data:
IP Address Video: **169.254.132.211**
Default Gateway: **169.254.132.209**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **McCellan Magnet LRSD**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **McCrory High School 1**

Contact Name: Lincoln Daniels

Contact Phone: 870-731-2851

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707312851**
 - ii. IP Address Data:
IP Address Video: **169.254.65.99**
Default Gateway: **169.254.65.97**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **McCrory High School 1**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **McCrory High School 2**

Contact Name: Lincoln Daniels

Contact Phone: 870-731-2851

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707312852**
 - ii. IP Address Data:
IP Address Video: **169.254.65.100**
Default Gateway: **169.254.65.97**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **McCrory High School 2**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **McGehee High School 1**

Contact Name: Tracie Jones

Contact Phone: 870-367-6848

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703676857**
 - ii. IP Address Data:
IP Address Video: **169.254.193.195**
Default Gateway: **169.254.193.193**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **McGehee High School 1**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **McGehee High School 2**

Contact Name: Tracie Jones

Contact Phone: 870-367-6848

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703676847**
 - ii. IP Address Data:
IP Address Video: **169.254.193.196**
Default Gateway: **169.254.193.193**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **McGehee High School 2**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **McGehee High School 2**

Contact Name: Tracie Jones

Contact Phone: 870-367-6848

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **0**
 - ii. IP Address Data:
IP Address Video:
Default Gateway: **169.254.193.193**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **McGehee High School 2**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Melbourne High School**

Contact Name: Leeanna Hoskinds

Contact Phone: 870-346-5481

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703465481**
 - ii. IP Address Data:
IP Address Video: **169.254.131.3**
Default Gateway: **169.254.131.1**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Melbourne High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Melbourne-Mt Pleasant Campus**

Contact Name: Leeanna Hoskinds

Contact Phone: 870-346-5481

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703465482**
 - ii. IP Address Data:
IP Address Video: **169.254.66.163**
Default Gateway: **169.254.66.161**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Melbourne-Mt Pleasant Campus**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Mena High School**

Contact Name: Brian Beaver

Contact Phone: 870-584-8353

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705848361**
 - ii. IP Address Data:
IP Address Video: **169.254.134.211**
Default Gateway: **169.254.134.209**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Mena High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Metropolitan Tech Center LRSD**

Contact Name: Lucy Neal

Contact Phone: (501) 447-1307

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5014471307**
 - ii. IP Address Data:
IP Address Video: **169.254.136.67**
Default Gateway: **169.254.136.65**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Metropolitan Tech Center LRSD**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Midland High School**

Contact Name:

Contact Phone: 870-295-7158

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8702957159**
 - ii. IP Address Data:
IP Address Video: **169.254.64.147**
Default Gateway: **169.254.64.145**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Midland High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Mineral Springs School**

Contact Name: Brian Beaver

Contact Phone: 870-584-8353

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705848362**
 - ii. IP Address Data:
IP Address Video: **169.254.135.3**
Default Gateway: **169.254.135.1**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Mineral Springs School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Monticello High School**

Contact Name: Tracie Jones

Contact Phone: 870-367-6848

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703676858**
 - ii. IP Address Data:
IP Address Video: **169.254.193.211**
Default Gateway: **169.254.193.209**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Monticello High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Mount Ida High School**

Contact Name: Brian Beaver

Contact Phone: 870-584-8353

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705848350**
 - ii. IP Address Data:
IP Address Video: **169.254.134.99**
Default Gateway: **169.254.134.97**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Mount Ida High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Mountainburg High School**

Contact Name: Harvie Nichols

Contact Phone: 479-965-2191

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4799652202**
 - ii. IP Address Data:
IP Address Video: **169.254.6.179**
Default Gateway: **169.254.6.177**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Mountainburg High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Mt. Judea High School**

Contact Name: donnie lee

Contact Phone: 870-743-9100

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707439112**
 - ii. IP Address Data:
IP Address Video: **169.254.131.195**
Default Gateway: **169.254.131.193**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Mt. Judea High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Mt. Vernon-Enola Schools**

Contact Name: Vickey Johnson

Contact Phone: 501-849-3015

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5018493015**
 - ii. IP Address Data:
IP Address Video: **169.254.129.99**
Default Gateway: **169.254.129.97**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Mt. Vernon-Enola Schools**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Mtn View-Rural Special Campus**

Contact Name: Rowdy Ross

Contact Phone: 870-269-3104 870-214-0321 (c)

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703634365**
 - ii. IP Address Data:
IP Address Video: **169.254.130.3**
Default Gateway: **169.254.130.1**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Mtn View-Rural Special Campus**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Mtn. Home High School**

Contact Name: Dianne Martin

Contact Phone: 870-424-

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8704245908**
 - ii. IP Address Data:
IP Address Video: **169.254.135.67**
Default Gateway: **169.254.135.65**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Mtn. Home High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Mtn. Pine High School**

Contact Name: Dr. Rebecca Morriss

Contact Phone: 501-767-1540

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5017671540**
 - ii. IP Address Data:
IP Address Video: **169.254.128.211**
Default Gateway: **169.254.128.209**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Mtn. Pine High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Mtn. View High School**

Contact Name: Rowdy Ross

Contact Phone: 870-269-3104 870-214-0321 (c)

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8702693943**
 - ii. IP Address Data:
IP Address Video: **169.254.128.115**
Default Gateway: **169.254.128.113**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Mtn. View High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Mtn. View-Timbo Campus**

Contact Name: Rowdy Ross

Contact Phone: 870-269-3104 870-214-0321 (c)

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707464303**
 - ii. IP Address Data:
IP Address Video: **169.254.130.19**
Default Gateway: **169.254.130.17**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Mtn. View-Timbo Campus**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Mulberry High School**

Contact Name: Harvie Nichols

Contact Phone: 479-965-2191

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4799652203**
 - ii. IP Address Data:
IP Address Video: **169.254.6.67**
Default Gateway: **169.254.6.65**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Mulberry High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Murfreesboro High School**

Contact Name:

Contact Phone:

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8702853678**
 - ii. IP Address Data:
IP Address Video: **169.254.136.83**
Default Gateway: **169.254.136.81**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Murfreesboro High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Nashville High School**

Contact Name: Brian Beaver

Contact Phone: 870-584-8353

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705848363**
 - ii. IP Address Data:
IP Address Video: **169.254.134.227**
Default Gateway: **169.254.134.225**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Nashville High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Nemo-Vista Dist Office**

Contact Name: Cody Beene

Contact Phone: 501-893-2925

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5018932925**
 - ii. IP Address Data:
IP Address Video: **169.254.133.35**
Default Gateway: **169.254.133.33**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Nemo-Vista Dist Office**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Nettleton High School**

Contact Name: Nick Warren

Contact Phone: 870-910-7805, ext 364

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8709107805**
 - ii. IP Address Data:
IP Address Video: **169.254.65.211**
Default Gateway: **169.254.65.209**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Nettleton High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Nevada High School**

Contact Name: Rick McAfee

Contact Phone: 870-871-2418

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8708712418**
 - ii. IP Address Data:
IP Address Video: **169.254.130.179**
Default Gateway: **169.254.130.177**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Nevada High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Norfolk**

Contact Name: Mike Seay

Contact Phone: 870-499-5228

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8704995228**
 - ii. IP Address Data:
IP Address Video: **169.254.129.227**
Default Gateway: **169.254.129.225**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Norfolk**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Norphlet High School**

Contact Name: Roger Wood

Contact Phone: 870-546-2781

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705462781**
 - ii. IP Address Data:
IP Address Video: **169.254.193.51**
Default Gateway: **169.254.193.49**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Norphlet High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **North Central Co-op 1**

Contact Name: Jeff Johnston

Contact Phone: 870-368-7955

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703687955**
 - ii. IP Address Data:
IP Address Video: **169.254.129.243**
Default Gateway: **169.254.129.241**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **North Central Co-op 1**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **North Central Co-op 2**

Contact Name: Jeff Johnston

Contact Phone: 870-368-7955

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703687956**
 - ii. IP Address Data:
IP Address Video: **169.254.129.244**
Default Gateway: **169.254.129.241**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **North Central Co-op 2**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Northeast Co-op 1**

Contact Name: Bruce Watson

Contact Phone: 870-886-7717

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8708867717**
 - ii. IP Address Data:
IP Address Video: **169.254.65.3**
Default Gateway: **169.254.65.1**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Northeast Co-op 1**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Northeast Co-op 2**

Contact Name: Bruce Watson

Contact Phone: 870-886-7717

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8708867718**
 - ii. IP Address Data:
IP Address Video: **169.254.65.4**
Default Gateway: **169.254.65.1**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Northeast Co-op 2**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Northwest Co-op 1**

Contact Name: Bruce Cochran

Contact Phone: (501) 756-2803

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5017562803**
 - ii. IP Address Data:
IP Address Video: **169.254.5.83**
Default Gateway: **169.254.5.81**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Northwest Co-op 1**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Northwest Co-op 2**

Contact Name: Bruce Cochran

Contact Phone: (501) 756-2803

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5017562804**
 - ii. IP Address Data:
IP Address Video: **169.254.5.84**
Default Gateway: **169.254.5.81**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Northwest Co-op 2**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Oark School Dist. Ofc.**

Contact Name: donnie lee

Contact Phone: 870-743-9100

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707439113**
 - ii. IP Address Data:
IP Address Video: **169.254.131.115**
Default Gateway: **169.254.131.113**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Oark School Dist. Ofc.**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Oden High School 1**

Contact Name: Brian Beaver

Contact Phone: 870-584-8353

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705848351**
 - ii. IP Address Data:
IP Address Video: **169.254.134.115**
Default Gateway: **169.254.134.113**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Oden High School 1**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Oden High School 2**

Contact Name: Brian Beaver

Contact Phone: 870-584-8353

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705848369**
 - ii. IP Address Data:
IP Address Video: **169.254.134.116**
Default Gateway: **169.254.134.113**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Oden High School 2**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Ola High School**

Contact Name: Don Kunkel

Contact Phone: 479-489-4154

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4794894154**
 - ii. IP Address Data:
IP Address Video: **169.254.133.67**
Default Gateway: **169.254.133.65**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Ola High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Omaha School**

Contact Name: donnie lee

Contact Phone: 870-743-9100

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707439114**
 - ii. IP Address Data:
IP Address Video: **169.254.131.179**
Default Gateway: **169.254.131.177**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Omaha School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Osceola High School**

Contact Name: Dennis Owens

Contact Phone: 870-563-2561

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705632561**
 - ii. IP Address Data:
IP Address Video: **169.254.65.83**
Default Gateway: **169.254.65.81**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Osceola High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: ***Ouachita High School***

Contact Name: Cheryl Whitley

Contact Phone: 501-384-2323

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5013842323**
 - ii. IP Address Data:
IP Address Video: **169.254.128.99**
Default Gateway: **169.254.128.97**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: ***Ouachita High School***
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **OUR Co-op 1**

Contact Name: donnie lee

Contact Phone: 870-743-9100

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707439115**
 - ii. IP Address Data:
IP Address Video: **169.254.129.115**
Default Gateway: **169.254.129.113**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **OUR Co-op 1**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **OUR Co-op 2**

Contact Name: donnie lee

Contact Phone: 870-743-9100

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707439121**
 - ii. IP Address Data:
IP Address Video: **169.254.129.116**
Default Gateway: **169.254.129.113**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **OUR Co-op 2**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Ozark High School**

Contact Name: Harvie Nichols

Contact Phone: 479-965-2191

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4799652204**
 - ii. IP Address Data:
IP Address Video: **169.254.135.147**
Default Gateway: **169.254.135.145**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Ozark High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Palestine School District**

Contact Name: Robert Rice

Contact Phone: 870-581-2646

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705812646**
 - ii. IP Address Data:
IP Address Video: **169.254.66.131**
Default Gateway: **169.254.66.129**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Palestine School District**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Parkers Chapel High School 1**

Contact Name: Nancy Murphy

Contact Phone: 870-862-4641

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8708624643**
 - ii. IP Address Data:
IP Address Video: **169.254.193.67**
Default Gateway: **169.254.193.65**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Parkers Chapel High School 1**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Parkers Chapel High School 2**

Contact Name: Nancy Murphy

Contact Phone: 870-862-4641

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8708624642**
 - ii. IP Address Data:
IP Address Video: **169.254.193.68**
Default Gateway: **169.254.193.65**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Parkers Chapel High School 2**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Parkin High School 1**

Contact Name:

Contact Phone:

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707552742**
 - ii. IP Address Data:
IP Address Video: **169.254.67.35**
Default Gateway: **169.254.67.33**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Parkin High School 1**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Parkin High School 2**

Contact Name:

Contact Phone:

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707552761**
 - ii. IP Address Data:
IP Address Video: **169.254.67.36**
Default Gateway: **169.254.67.33**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Parkin High School 2**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Parkin High School 3**

Contact Name:

Contact Phone:

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707552791**
 - ii. IP Address Data:
IP Address Video: **169.254.67.37**
Default Gateway: **169.254.67.33**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Parkin High School 3**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Paron High School**

Contact Name: Larry E. Smith

Contact Phone: Phone: (501) 594-5622

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5015945622**
 - ii. IP Address Data:
IP Address Video: **169.254.133.195**
Default Gateway: **169.254.133.193**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Paron High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Pea Ridge High School**

Contact Name: Mike Van Dyke

Contact Phone: 479-451-8181

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4794518181**
 - ii. IP Address Data:
IP Address Video: **169.254.5.243**
Default Gateway: **169.254.5.241**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Pea Ridge High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Perry-Casa High School**

Contact Name: Jack O'Reilly

Contact Phone: 479-299-6200

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4792996200**
 - ii. IP Address Data:
IP Address Video: **169.254.133.51**
Default Gateway: **169.254.133.49**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Perry-Casa High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Pine Bluff High School**

Contact Name: Wayne Ridgeway

Contact Phone: 870-543-4349

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705434349**
 - ii. IP Address Data:
IP Address Video: **169.254.192.195**
Default Gateway: **169.254.192.193**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Pine Bluff High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Plainview -Rover High School**

Contact Name: Clark Smith

Contact Phone: 479-299-6200

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4792996201**
 - ii. IP Address Data:
IP Address Video: **169.254.132.83**
Default Gateway: **169.254.132.81**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Plainview -Rover High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name:

Contact Name:

Contact Phone:

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **0**
 - ii. IP Address Data:
IP Address Video:
Default Gateway:
Subnet:
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact:
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Pocahontas High School**

Contact Name: Shawn O'Donnell

Contact Phone: 870-898-4573

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8708984573**
 - ii. IP Address Data:
IP Address Video: **169.254.135.99**
Default Gateway: **169.254.135.97**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Pocahontas High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Poyen School**

Contact Name: Bobby Daniel

Contact Phone: 501-332-2939

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5013322939**
 - ii. IP Address Data:
IP Address Video: **169.254.128.227**
Default Gateway: **169.254.128.225**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Poyen School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Prairie Grove High School**

Contact Name: Tom Louks

Contact Phone: 479-846-423

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4798464231**
 - ii. IP Address Data:
IP Address Video: **169.254.6.19**
Default Gateway: **169.254.6.17**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Prairie Grove High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Prescott High School 1**

Contact Name: Hyncinth Deon

Contact Phone: 870-887-3016

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8708873016**
 - ii. IP Address Data:
IP Address Video: **169.254.128.67**
Default Gateway: **169.254.128.65**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Prescott High School 1**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Prescott High School 2**

Contact Name: Hyncinth Deon

Contact Phone: 870-887-3016

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8708873017**
 - ii. IP Address Data:
IP Address Video: **169.254.128.68**
Default Gateway: **169.254.128.65**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Prescott High School 2**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Quitman Schools**

Contact Name: Chris Mikel

Contact Phone: 501-589-3156

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5015893156**
 - ii. IP Address Data:
IP Address Video: **169.254.128.3**
Default Gateway: **169.254.128.1**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Quitman Schools**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Rivercrest High School 1**

Contact Name: Renella Clemons

Contact Phone: 870-655-8633

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8706558633**
 - ii. IP Address Data:
IP Address Video: **169.254.65.227**
Default Gateway: **169.254.65.225**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Rivercrest High School 1**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Rivercrest High School 2**

Contact Name: Renella Clemons

Contact Phone: 870-655-8633

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8706558634**
 - ii. IP Address Data:
IP Address Video: **169.254.65.228**
Default Gateway: **169.254.65.225**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Rivercrest High School 2**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Riverside High School**

Contact Name: Gale Yates

Contact Phone: 870-578-5426

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705785427**
 - ii. IP Address Data:
IP Address Video: **169.254.64.35**
Default Gateway: **169.254.64.33**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Riverside High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Riverview High School**

Contact Name: Debbie Morris

Contact Phone: 501-279-7700

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5012797700**
 - ii. IP Address Data:
IP Address Video: **169.254.65.35**
Default Gateway: **169.254.65.33**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Riverview High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Rose Bud High School**

Contact Name: Jeff Williams

Contact Phone: 501-556-5815

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5015565815**
 - ii. IP Address Data:
IP Address Video: **169.254.132.195**
Default Gateway: **169.254.132.193**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Rose Bud High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Russellville High School**

Contact Name: Dan Raines

Contact Phone: 479-968-1306

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4799681306**
 - ii. IP Address Data:
IP Address Video: **169.254.133.3**
Default Gateway: **169.254.133.1**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Russellville High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Salem High School**

Contact Name: Ken Rich

Contact Phone: 870-895-2516

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8708952516**
 - ii. IP Address Data:
IP Address Video: **169.254.130.147**
Default Gateway: **169.254.130.145**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Salem High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Saratoga High School**

Contact Name: Brian Beaver

Contact Phone: 870-584-8353

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705848364**
 - ii. IP Address Data:
IP Address Video: **169.254.130.195**
Default Gateway: **169.254.130.193**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Saratoga High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Scranton High School**

Contact Name: Harvie Nichols

Contact Phone: 479-965-2191

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4799652205**
 - ii. IP Address Data:
IP Address Video: **169.254.128.83**
Default Gateway: **169.254.128.81**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Scranton High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **SEABEC**

Contact Name: Kneath Loomis

Contact Phone: 870-226-8510

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8702268510**
 - ii. IP Address Data:
IP Address Video: **169.254.193.227**
Default Gateway: **169.254.193.225**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **SEABEC**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Shirley High School**

Contact Name: Wayne Martin

Contact Phone: (501) 723-8191

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5017238191**
 - ii. IP Address Data:
IP Address Video: **169.254.129.131**
Default Gateway: **169.254.129.129**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Shirley High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Siloam Springs High School**

Contact Name: Rick Jones

Contact Phone: 479-524-5134

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4795245134**
 - ii. IP Address Data:
IP Address Video: **169.254.6.3**
Default Gateway: **169.254.6.1**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Siloam Springs High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Sloan Hendrix High School**

Contact Name: Mitch Watson

Contact Phone: 870-869-2361

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8708692361**
 - ii. IP Address Data:
IP Address Video: **169.254.67.51**
Default Gateway: **169.254.67.49**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Sloan Hendrix High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Smackover High School**

Contact Name: Teri Philyaw

Contact Phone: 870-725-3132

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707253132**
 - ii. IP Address Data:
IP Address Video: **169.254.193.83**
Default Gateway: **169.254.193.81**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Smackover High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **South Central Co-op**

Contact Name: David Henderson

Contact Phone: 870-836-2213

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8708362213**
 - ii. IP Address Data:
IP Address Video: **169.254.192.99**
Default Gateway: **169.254.192.97**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **South Central Co-op**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Southeast Co-op 1**

Contact Name: Tracie Jones

Contact Phone: 870-367-6848

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703676859**
 - ii. IP Address Data:
IP Address Video: **169.254.192.115**
Default Gateway: **169.254.192.113**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Southeast Co-op 1**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Southeast Co-op 2**

Contact Name: Tracie Jones

Contact Phone: 870-367-6848

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703676846**
 - ii. IP Address Data:
IP Address Video: **169.254.192.116**
Default Gateway: **169.254.192.113**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Southeast Co-op 2**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Southeast Co-op 3**

Contact Name: Tracie Jones

Contact Phone: 870-367-6848

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703676848**
 - ii. IP Address Data:
IP Address Video: **169.254.192.117**
Default Gateway: **169.254.192.113**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Southeast Co-op 3**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Southeast Co-op 4**

Contact Name: Tracie Jones

Contact Phone: 870-367-6848

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703676845**
 - ii. IP Address Data:
IP Address Video: **169.254.192.118**
Default Gateway: **169.254.192.113**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Southeast Co-op 4**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Southeast Co-op 5**

Contact Name: Tracie Jones

Contact Phone: 870-367-6848

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703676844**
 - ii. IP Address Data:
IP Address Video: **169.254.192.119**
Default Gateway: **169.254.192.113**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Southeast Co-op 5**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Southeast Co-op 6**

Contact Name: Tracie Jones

Contact Phone: 870-367-6848

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703676843**
 - ii. IP Address Data:
IP Address Video: **169.254.192.120**
Default Gateway: **169.254.192.113**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Southeast Co-op 6**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Southside High School**

Contact Name: Warren Gatrel

Contact Phone: 501-654-2242

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8702514020**
 - ii. IP Address Data:
IP Address Video: **169.254.130.99**
Default Gateway: **169.254.130.97**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Southside High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Southside High School-Batesville**

Contact Name: Dinah Haertlein

Contact Phone: 870-251-4020

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5016542242**
 - ii. IP Address Data:
IP Address Video: **169.254.132.243**
Default Gateway: **169.254.132.241**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Southside High School-Batesville**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Southwest Co-op 1**

Contact Name: Lindy Franks

Contact Phone: 870-777-3076

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707773076**
 - ii. IP Address Data:
IP Address Video: **169.254.130.115**
Default Gateway: **169.254.130.113**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Southwest Co-op 1**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Southwest Co-op 2**

Contact Name: Lindy Franks

Contact Phone: 870-777-3076

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707773077**
 - ii. IP Address Data:
IP Address Video: **169.254.130.116**
Default Gateway: **169.254.130.113**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Southwest Co-op 2**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Sparkman**

Contact Name:

Contact Phone:

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8706789312**
 - ii. IP Address Data:
IP Address Video: **169.254.194.99**
Default Gateway: **169.254.194.97**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Sparkman**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Spring Hill District Ofc**

Contact Name: Don Collins

Contact Phone: 870-777-8236

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707778236**
 - ii. IP Address Data:
IP Address Video: **169.254.130.131**
Default Gateway: **169.254.130.129**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Spring Hill District Ofc**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **St. Joe High School**

Contact Name: donnie lee

Contact Phone: 870-743-9100

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707439116**
 - ii. IP Address Data:
IP Address Video: **169.254.131.211**
Default Gateway: **169.254.131.209**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **St. Joe High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **St. Paul High School**

Contact Name: Debbie Holt

Contact Phone: 479-738-2011

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4797382010**
 - ii. IP Address Data:
IP Address Video: **169.254.5.99**
Default Gateway: **169.254.5.97**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **St. Paul High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Star City School 1**

Contact Name: Tracie Jones

Contact Phone: 870-367-6848

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703676860**
 - ii. IP Address Data:
IP Address Video: **169.254.192.147**
Default Gateway: **169.254.192.145**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Star City School 1**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Star City School 2**

Contact Name: Tracie Jones

Contact Phone: 870-367-6848

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703676865**
 - ii. IP Address Data:
IP Address Video: **169.254.192.148**
Default Gateway: **169.254.192.145**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Star City School 2**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Stephens High School**

Contact Name: Ron Keene

Contact Phone: 870-947-0138

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8709470138**
 - ii. IP Address Data:
IP Address Video: **169.254.192.179**
Default Gateway: **169.254.192.177**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Stephens High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name:

Contact Name:

Contact Phone:

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **0**
 - ii. IP Address Data:
IP Address Video:
Default Gateway:
Subnet:
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact:
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Stuttgart High School**

Contact Name: Billy Longnecker

Contact Phone: 870-673-8701

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8706738701**
 - ii. IP Address Data:
IP Address Video: **169.254.133.115**
Default Gateway: **169.254.133.113**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Stuttgart High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Swifton High School**

Contact Name: Sandra Brock

Contact Phone: 870-349-2312

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703492312**
 - ii. IP Address Data:
IP Address Video: **169.254.66.211**
Default Gateway: **169.254.66.209**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Swifton High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Townsend Park Elementary**

Contact Name: Donna Hobbs (Ronald Laurant in August)

Contact Phone: (870) 575-0711

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705750712**
 - ii. IP Address Data:
IP Address Video: **169.254.194.115**
Default Gateway: **169.254.194.113**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Townsend Park Elementary**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Tuckerman High School**

Contact Name: Sandra Brock

Contact Phone: 870-349-2312

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703492313**
 - ii. IP Address Data:
IP Address Video: **169.254.66.227**
Default Gateway: **169.254.66.225**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Tuckerman High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Turrell High School 1**

Contact Name: Eldon McAnally

Contact Phone: 870-343-2533

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703432533**
 - ii. IP Address Data:
IP Address Video: **169.254.65.243**
Default Gateway: **169.254.65.241**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Turrell High School 1**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Turrell High School 2**

Contact Name: Eldon McAnally

Contact Phone: 870-343-2533

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703432534**
 - ii. IP Address Data:
IP Address Video: **169.254.65.244**
Default Gateway: **169.254.65.241**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Turrell High School 2**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: ***Twin Rivers-Oak Ridge Central***

Contact Name: Susie Adams

Contact Phone: (870) 869-2479

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8709664331**
 - ii. IP Address Data:
IP Address Video: **169.254.67.67**
Default Gateway: **169.254.67.65**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: ***Twin Rivers-Oak Ridge Central***
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Twin Rivers-Williford**

Contact Name: Roy Causbie

Contact Phone: (870) 966-4331

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8709664332**
 - ii. IP Address Data:
IP Address Video: **169.254.136.99**
Default Gateway: **169.254.136.97**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Twin Rivers-Williford**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Umpire High School**

Contact Name: Brian Beaver

Contact Phone: 870-584-8353

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705848371**
 - ii. IP Address Data:
IP Address Video: **169.254.134.163**
Default Gateway: **169.254.134.161**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Umpire High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Valley Springs High School**

Contact Name: donnie lee

Contact Phone: 870-743-9100

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707439117**
 - ii. IP Address Data:
IP Address Video: **169.254.131.227**
Default Gateway: **169.254.131.225**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Valley Springs High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Valley View Schools**

Contact Name: Laura Carter

Contact Phone: 870-935-1910

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8709351910**
 - ii. IP Address Data:
IP Address Video: **169.254.64.115**
Default Gateway: **169.254.64.113**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Valley View Schools**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Van Cove High School**

Contact Name: Brian Beaver

Contact Phone: 870-584-8353

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705848352**
 - ii. IP Address Data:
IP Address Video: **169.254.134.131**
Default Gateway: **169.254.134.129**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Van Cove High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Viola High School**

Contact Name: Jackie Estes

Contact Phone: 870-458-2213

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8704582213**
 - ii. IP Address Data:
IP Address Video: **169.254.64.163**
Default Gateway: **169.254.64.161**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Viola High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Waldo High School 1**

Contact Name: Carol Kee

Contact Phone:

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8706935731**
 - ii. IP Address Data:
IP Address Video: **169.254.192.19**
Default Gateway: **169.254.192.17**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Waldo High School 1**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Waldo High School 2**

Contact Name: Carol Kee

Contact Phone:

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8706935732**
 - ii. IP Address Data:
IP Address Video: **169.254.192.20**
Default Gateway: **169.254.192.17**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Waldo High School 2**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Waldron high School**

Contact Name: Harvie Nichols

Contact Phone: 479-965-2191

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4799652206**
 - ii. IP Address Data:
IP Address Video: **169.254.6.195**
Default Gateway: **169.254.6.193**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Waldron high School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Watson Chapel**

Contact Name:

Contact Phone:

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **0**
 - ii. IP Address Data:
IP Address Video:
Default Gateway:
Subnet:
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Watson Chapel**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **West Fork High School**

Contact Name: Carl Clements

Contact Phone: 479-839-8523

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4798398523**
 - ii. IP Address Data:
IP Address Video: **169.254.5.115**
Default Gateway: **169.254.5.113**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **West Fork High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **West Memphis High School**

Contact Name:

Contact Phone:

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707353660**
 - ii. IP Address Data:
IP Address Video: **169.254.66.147**
Default Gateway: **169.254.66.145**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **West Memphis High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **West Memphis Tech Center**

Contact Name: Jim Robb

Contact Phone: 870-732-8565 or 870-219-9054

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5555550001**
 - ii. IP Address Data:
IP Address Video: **169.254.67.83**
Default Gateway: **169.254.67.81**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **West Memphis Tech Center**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Western Ark. Co-op 1**

Contact Name: Harvie Nichols

Contact Phone: 479-965-2191

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4799652207**
 - ii. IP Address Data:
IP Address Video: **169.254.5.131**
Default Gateway: **169.254.5.129**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Western Ark. Co-op 1**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Western Ark. Co-op 2**

Contact Name: Harvie Nichols

Contact Phone: 479-965-2191

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4799652208**
 - ii. IP Address Data:
IP Address Video: **169.254.5.132**
Default Gateway: **169.254.5.129**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Western Ark. Co-op 2**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Western Grove High School**

Contact Name: donnie lee

Contact Phone: 870-743-9100

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707439118**
 - ii. IP Address Data:
IP Address Video: **169.254.131.243**
Default Gateway: **169.254.131.241**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Western Grove High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Western Yell Co. High School**

Contact Name: Barry Fisher

Contact Phone: 479-476-4100

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4794764100**
 - ii. IP Address Data:
IP Address Video: **169.254.133.83**
Default Gateway: **169.254.133.81**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Western Yell Co. High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name:

Contact Name:

Contact Phone:

CODEC Serial Number: _____

- 1** ☐ Router Installed
- 2** ☐ Demark extended to correct location.
- 3** ☐ Data Network up and working
- 4** ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5** ☐ Video Equipment Installed
- 6** ☐ Codec configured
 - i. E164 address: **0**
 - ii. IP Address Data:
IP Address Video:
Default Gateway:
Subnet:
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact:
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7** ☐ Verify Codec attached to Network
- 8** ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9** ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Westside High School - Johnson Cty**

Contact Name: Roy Hester

Contact Phone: 479-497-1991

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4794971991**
 - ii. IP Address Data:
IP Address Video: **169.254.136.115**
Default Gateway: **169.254.136.113**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Westside High School - Johnson Cty**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Westside High School Jonesboro**

Contact Name: Myra Graham

Contact Phone: 870-268-9333

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8702689333**
 - ii. IP Address Data:
IP Address Video: **169.254.65.51**
Default Gateway: **169.254.65.49**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Westside High School Jonesboro**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **White Co. Central High School**

Contact Name: Monty Betts

Contact Phone: 501-729-3992

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5017293992**
 - ii. IP Address Data:
IP Address Video: **169.254.132.163**
Default Gateway: **169.254.132.161**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **White Co. Central High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **White Hall Sch. Dist. Ofc**

Contact Name: Dorothy Welch

Contact Phone: 870-247-2196

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8702472196**
 - ii. IP Address Data:
IP Address Video: **169.254.192.211**
Default Gateway: **169.254.192.209**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **White Hall Sch. Dist. Ofc**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Wickes High School 1**

Contact Name: Brian Beaver

Contact Phone: 870-584-8353

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705848365**
 - ii. IP Address Data:
IP Address Video: **169.254.134.147**
Default Gateway: **169.254.134.145**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Wickes High School 1**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Wickes High School 2**

Contact Name: Brian Beaver

Contact Phone: 870-584-8353

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8705848370**
 - ii. IP Address Data:
IP Address Video: **169.254.134.148**
Default Gateway: **169.254.134.145**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Wickes High School 2**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Wilbur Mills Co-op Room 1**

Contact Name: Jim Sutton

Contact Phone: 501-882-5467

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5018825466**
 - ii. IP Address Data:
IP Address Video: **169.254.132.147**
Default Gateway: **169.254.132.145**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Wilbur Mills Co-op Room 1**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Wilbur Mills Co-op Room 2**

Contact Name: Jim Sutton

Contact Phone: 501-882-5467

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5018825467**
 - ii. IP Address Data:
IP Address Video: **169.254.132.148**
Default Gateway: **169.254.132.145**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Wilbur Mills Co-op Room 2**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Wilbur Mills High School PCSSD**

Contact Name: John Goswick

Contact Phone: 501-490-6220

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **5014906220**
 - ii. IP Address Data:
IP Address Video: **169.254.130.83**
Default Gateway: **169.254.130.81**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Wilbur Mills High School PCSSD**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Winslow High School**

Contact Name: Rick Gales

Contact Phone: 479-521-2366

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **4795212367**
 - ii. IP Address Data:
IP Address Video: **169.254.5.179**
Default Gateway: **169.254.5.177**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Winslow High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Woodlawn School**

Contact Name: Tracie Jones

Contact Phone: 870-367-6848

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8703676861**
 - ii. IP Address Data:
IP Address Video: **169.254.194.3**
Default Gateway: **169.254.194.1**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Woodlawn School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Wynn High School**

Contact Name: Marion White

Contact Phone: (870) 238-5000

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8702385000**
 - ii. IP Address Data:
IP Address Video: **169.254.66.195**
Default Gateway: **169.254.66.193**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Wynn High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____

Video Installation Checklist

Site Name: **Yellville-Summit High School**

Contact Name: donnie lee

Contact Phone: 870-743-9100

CODEC Serial Number: _____

- 1 ☐ Router Installed
- 2 ☐ Demark extended to correct location.
- 3 ☐ Data Network up and working
- 4 ☐ Segmented Video LAN in Place
 - i. Cabling from router location to codec location in place
 - ii. Switch for video network in place if necessary
- 5 ☐ Video Equipment Installed
- 6 ☐ Codec configured
 - i. E164 address: **8707439119**
 - ii. IP Address Data:
IP Address Video: **169.254.132.3**
Default Gateway: **169.254.132.1**
Subnet: **255.255.255.240**
 - iii. No Password
 - iv. Gatekeeper address: **10.145.0.50**
 - v. Site Name exact: **Yellville-Summit High School**
 - vi. Codec set up to Auto Answer point to point (multipoint auto answer off/no)
 - vii. Codec left on
 - viii. Codec Make & Model # _____
 - ix. Codec Software Version _____
- 7 ☐ Verify Codec attached to Network
- 8 ☐ Contact SBC for testing
 - i. Call 1-800-311-7928
- 9 ☐ Make Test conference call
 - i. Follow instructions from SBC
 - ii. Verify video quality
 - iii. Verify audio quality
 - iv. Disconnect call, Leave Codec turned on

Comments:

10 Name: _____ Date: _____